

MINISTRY OPPORTUNITY



Part-Time Publishing Coordinator

WHO WE ARE

Vizazi Uganda is a faith-based interdenominational evangelical Christian ministry that has been in Uganda since 2014 in response to God's great love for Children and His Church. We partner with Churches around Uganda to EMPOWER and MULTIPLY their ministry to children. For more information, visit our website www.vizaziuganda.org

WHAT YOU WILL DO

The publishing Coordinator will be a key member of Vizazi Uganda, reporting to the National Ministry Director. The Publishing Coordinator's role at Vizazi Uganda includes developing innovative training program materials for children's ministry leaders, creating culturally relevant Bible teaching resources, marketing and selling these materials, managing a team, and ensuring continuous improvement of published resources.

Specifically, the Publishing Coordinator will...

- Refine, and develop Vizazi Uganda Model Children's Worker training materials and Bible resources.
- Lead in implementing publishing strategies that reflect Vizazi Uganda's mission, and values.
- Develop an effective National ministry publishing team within the country
- Publicize and sell all materials developed by the publishing team
- Work with the publishing team to identify the needs of the National ministry, then develop and implement needed programs.
- Work with the Leadership Development team to realize a growing number of Model Children Workers in the Country.
- Monitor and evaluate the success of the Published programs/projects, through goal setting, designing surveys, and analyzing data.
- Coordinate with churches to organize special activities with children e.g. Bible camps, children evangelism, seminars, etc.
- Develop and maintain a functional database for all publishing materials
- Work with the National Director to develop a ministry whose operations are funded by the local Christian community

WHO YOU ARE

- **A born-again Christian.**
- **A project/program manager looking to grow new skills.**
- **A systems thinker with a detail-oriented mindset.**
- **A problem solver who owns your work.**
- **A strong communicator and relationship builder**
- **An action-oriented, resourceful, and collaborative team member.**
- **An enthusiastic advocate for Vizazi Uganda's mission and values.**
- **You have a passion for supporting teams.**
- **Education:** Bachelor's degree required from a recognized institution
- **Age:** should be between 25-45 years of age.

WORK ENVIRONMENT AND BENEFITS

This role is a part-time role and will require you to work from the office and move around Uganda. You will work with your manager to determine the details of the work schedule. Compensation is attractive.

APPLY

If this opportunity speaks to you, please apply with 1) a cover letter that explains why Vizazi Uganda ministry excites you and why this role is a fit for you. 2) your resume and supporting academic documents. 3) A letter of recommendation from your Pastor. We review applications on a rolling basis and strive to get back to applicants within 2 weeks. *Send your electronic application to hrvaziuq@gmail.com, P.O. Box. 106031, Kampala, Uganda. Write to National Ministry Director Vizazi Uganda. Only those selected for an interview will be contacted. The deadline for application is Friday, 30th August 2024.*