

# **MINISTRY OPPORTUNITY**

## **Join our Team as Part Time Accountant**

Vizazi Uganda is an interdenominational Evangelical ministry that has been in Uganda since 2014 in response to God's love for Children and His Church. We partner with churches to EMPOWER and MULTIPLY their ministry to Children. Vizazi Uganda provides innovative children's worker development programs and culturally relevant Bible teaching resources. For more information, visit our website <a href="https://www.vizaziuganda.org">www.vizaziuganda.org</a>

#### About the role

Vizazi Uganda is looking for a Born - again Christian with the passion to work as an accountant. The accountant will be responsible for preparing accounts and managing financial reports. He/She will be required to support the leadership team in their training programs.

## Responsibilities

Entering all financial transaction details into the accounting system, Preparing ministry requisitions for all expenses, Filing receipts, Preparing and submitting monthly financial reports, Budget Monitoring, monthly statutory deductions filings and payments, and any other duties as may be assigned by the supervisor.

### **Qualification & Experience**

- Certificate in Accounting
- At least two years of relevant work experience
- Should be between 23-35 years of age
- Should be computer Literate
- Good verbal and written English
- Should be detail Oriented



Prospective candidates should submit a single PDF document electronically to <a href="mailto:hrvizaziug@gmail.com">hrvizaziug@gmail.com</a> (P.O. Box. 106031, Kampala, Uganda). The submission should include their CV, a cover letter, and a recommendation letter from their pastor. The deadline for submissions is <a href="mailto:August 30th, 2024">August 30th, 2024</a>. Only shortlisted applicants will receive further communication.